

## LESLIE ANN SMITH

2123 Book Avenue  
Anytown, KY 40123

218/555-1234

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**OBJECTIVE**      Preschool or day care teaching assistant.  
Long term goal: A career in preschool education.

**EDUCATION**      Superior High School, 4226 New Harmony Road,  
Anytown, KY 40123

Expected graduation date: May 2004

**SKILLS**

- ◆ Responsible and capable of doing whatever is asked
- ◆ Imaginative and creative – design new games and craft ideas to entertain children
- ◆ Use humor to lift children's spirits and keep them in a good mood
- ◆ Motivating, encouraging and supporting

**EXPERIENCE**      Baby-sitter, Anytown, KY      6/97 – Present  
Work weekends and nights to provide competent childcare for five children in three families. Help children with homework, cook meals, clean-up messes, change diapers and observe bedtime routines.

Peer Tutor, Superior Elementary      3/99 – Present  
Help children with work assigned by teacher; distribute chips and correct misbehavior. My supervising teacher said I was a born teacher.

**ACTIVITIES**

- ◆ Participated in school based community service project to raise money for "Fatal Vision" glasses - April 2004
- ◆ Contributed time and creative abilities to make Easter baskets and cloth bunnies for school service project - March 2003
- ◆ Cheerleader – Superior Middle School Titans 2001-2004
- ◆ Member – Atlantis Swim Team      2001-2004